



HILLSDALE COUNTY PROBATE COURT
29 N. HOWELL ST.
HILLSDALE, MICHIGAN 49242

MICHELLE A. BIANCHI
JUDGE OF PROBATE

PROBATE COURT 437-4643
GWEN DUNTON
PROBATE REGISTER

JUVENILE COURT 437-4446
TIMOTHY E. DIXON
COURT ADMINISTRATOR/
FAMILY COURT REFEREE

HILLSDALE COUNTY PROBATE COURT
JOB DESCRIPTION
JOB TITLE: YOUTH HOME CHILD CARE ATTENDANT

Supervises and cares for residents of the Hillsdale County Youth Home. Supervises and conducts activity programs, counsels youths, and ensures that the residents of the Youth Home meet established standards relative to personal conduct, hygiene, and security. Required to be present for all training sessions and staff meetings unless excused by the Youth Home Administrator. Required to familiarize themselves with and follow the guidelines for daily conduct regarding the residents and the staff. May obtain a second job as long as it does not conflict with their responsibilities to the youth home. Required to follow the directives of the Youth Home Administrator, Juvenile Court Administrator, and the Probate Judge regarding any responsibility not covered above. All new employees will be required to fulfill a probationary period of 90 days.

Send resume to Jeremy Knepler at j.knepler@co.hillsdale.mi.us

Child Care Attendant

Youth Home Administrator